

2007 Montana Superhost Seminar Scheduling Form



Flathead Valley Community College
777 Grandview Drive
Kalispell, MT 59901
(406) 756-3374 • superhost@fvcc.edu

Sponsor/Host Organization: _____

Address (physical) _____

Phone _____

E-mail _____ Fax _____ Trainer: _____

Web Site _____ Tourism Region: _____

Contact Person _____ Title _____

Contact Phone _____ E-mail _____

Seminar Date(s) Date _____ Time (3 Hours) _____ to _____
Date _____ Time (3 Hours) _____ to _____
Date _____ Time (3 Hours) _____ to _____

Cost Options for sponsors/hosts:

- ☐ \$300 to sponsor a session for up to 30 people that is open to participation community wide
(a great benefit organizations can provide to members or a business can gift to the community)
- ☐ \$400 to sponsor a private session for your business or organization for up to 30 participants
- ☐ \$25 per person to be charged with a minimum of 15 participants to be in attendance

Pricing options for advertising to potential participants:

- ☐ As a sponsor, I will pay the flat rate above for up to 30 participants and participants may attend free of charge.
- ☐ As a sponsor, I will pay the flat rate above for up to 30 participants and would like to recover my costs by charging \$_____ per person (up to \$25)
- ☐ As a host for bringing a Superhost session to our community, we will collect \$25 per person the day of training to be paid to Montana Superhost.

☐ Our Chamber or CVB will present a 15-minute overview of things to do, things to see, places to go, and people to ask in your community. Presenter's Name _____
Phone number(s) _____ E-mail _____

Seminar Location: Seminars require a meeting room for 15-30 people seated at tables, an open space for training activities (approximately 10 square feet) and a large TV with VCR or DVD player .

Location Name _____ TV&VCR/DVD Availability _____ yes _____ no

Location Street Address _____

Publicity: Would you like Montana Superhost to send out a press release and public service announcement? ☐ Yes!

Local Newspaper Name _____

Fax _____ Address _____

Email _____ Deadline Day of Week _____

Local Radio name _____

Fax _____ Address _____

Email _____

Sponsoring Organizations Newsletter: We can create a camera-ready article or advertisement (or both) for your newsletter. Please let us know:

Date you need article _____ Date you need ad: _____

Ad dimensions: _____ x _____

◆ Please send or fax a copy of your newsletter to assist us. Thanks.